



FIG Artistic Gymnastics
Apparatus World Cup
AGF Trophy
Baku, Azerbaijan
March 7-10, 2024



DIRECTIVES

Event ID: 17114

Dear FIG affiliated Member Federation,

Following the decision of the FIG Executive Committee, the Gymnastics Federation of **Azerbaijan** has the pleasure to invite your Federation to participate in the aforementioned official FIG Apparatus World Cup.

FIG	Fédération Internationale de Gymnastique (FIG) Contact Person : Stéphane Détraz Avenue de la Gare 12 A 1003 Lausanne Switzerland Tel : +41 (0)21 321 55 10 / Direct +41 (0)21 321 55 33 Fax: +41 (0)21 321 55 19 e-mail : sdetraz@fig-gymnastics.org website: www.fig-gymnastics.com
HOST FEDERATION	Azerbaijan Gymnastics Federation Contact person: Nurlana Mammadzada MGA – Milli Gimnastika Arenasi (National Gymnastics Arena) 178 Heydar Aliyev Avenue AZ1029, Baku, Azerbaijan Tel: +99412 493 30 11 / Mob: +99450 385 39 69 E-mail: office@agf.az Website: www.agf.az
LOCATION	Baku, Azerbaijan
DATES	March 7-10, 2024
VENUE	MGA – Milli Gimnastika Arenasi (National Gymnastics Arena) 178 Heydar Aliyev Avenue AZ1029 Baku, Azerbaijan Tel: +99412 566 96 99 E-mail: info@mga.az Website: www.mga.az MGA was officially opened in April 2014. The gymnastics specialized Arena has already hosted many different international sport events. The Arena has the ability to stretch from 5,000 to 9,600 seats, depending on the size and the nature of the event it hosts. This sports facility has become a favorite training camp venue of many gymnasts all over the world. Training and Warm-up facilities will be located within MGA during the competition concerned.



<p>APPARATUS SUPPLIER</p>	<p>A detailed list of SPIETH Gymnastics (FIG certified equipment) to be used for this FIG Apparatus World Cup will be published on the FIG web site. For training, warm-up and competition identical apparatus will be used.</p>								
<p>RULES AND REGULATIONS</p>	<p>The competition will be organized under the following FIG rules, as valid in the year of the competition, except for any deviation mentioned in the Rules for FIG Apparatus World Cup Series in Artistic Gymnastics:</p> <ul style="list-style-type: none"> • Statutes • Code of Ethics • Code of Conduct • Technical Regulations • License Rules • Code of Points, relevant Newsletters, and Helpdesk • General Judges' Rules • Specific Judges' Rules for Artistic Gymnastics • Medical Organization of FIG Competitions and Events • Anti-Doping Rules • FIG Framework for Safeguarding Athletes and other Participants from Harassment and abuse in Sport during Events • Media Rules • Apparatus Norms • Rules for Advertising and Publicity • Accreditation Rules • Rules for Awards Ceremonies <p>and subsequent decisions of the FIG Executive Committee</p>								
<p>FINANCIAL OBLIGATIONS</p>	<p>Federations which have not fulfilled their financial obligations towards the FIG or the LOC may not be allowed to participate in this FIG Apparatus World Cup. Federations which have not fulfilled their financial obligations towards the Organizing Member Federation by the given deadlines mentioned in these Directives may still have the possibility to participate, but the Organizing Member Federation will not guarantee the hotel booking, meals, and local transportation.</p> <p>Federations which have not fulfilled their financial obligations towards the Organizing Member federations upon arrival will not be accredited.</p>								
<p>PARTICIPATION AND FIG LICENCE</p>	<p>Only senior gymnasts in good standing with the correct age and holding a valid FIG License may participate. The Organizing Committee will be responsible for checking the validity of the gymnasts' licenses. No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration. The maximum size of the invited delegation is as follows:</p> <p>Apparatus World Cup Series</p> <table border="1" data-bbox="488 2011 1485 2094"> <thead> <tr> <th>Delegation member</th> <th>Men</th> <th>Women</th> <th>Joint</th> </tr> </thead> <tbody> <tr> <td>Head of Delegation</td> <td>1</td> <td>1</td> <td>1</td> </tr> </tbody> </table>	Delegation member	Men	Women	Joint	Head of Delegation	1	1	1
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	<table border="1"> <tr> <td>NF President or Secretary General ²</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>Team Manager (4-6 MAG and 4 WAG gymnasts only)</td> <td>1</td> <td>1</td> <td>2</td> </tr> <tr> <td>Gymnast (max. 2 per apparatus)</td> <td>6</td> <td>4</td> <td>10</td> </tr> <tr> <td>Coach (max. 1 per gymnast) ¹</td> <td>3</td> <td>3</td> <td>6</td> </tr> <tr> <td>Medical Doctor</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>Mental Health Professional</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>Paramedical Staff</td> <td>1</td> <td>1</td> <td>2</td> </tr> <tr> <td>Judge</td> <td>2</td> <td>2</td> <td>4</td> </tr> </table> <p>¹ Access to warm-up, training and FoP will be restricted to the number of gymnasts in training or competition</p> <p>² Only for World Cup competitions qualifying for the Olympic Games</p>	NF President or Secretary General ²	1	1	1	Team Manager (4-6 MAG and 4 WAG gymnasts only)	1	1	2	Gymnast (max. 2 per apparatus)	6	4	10	Coach (max. 1 per gymnast) ¹	3	3	6	Medical Doctor	1	1	1	Mental Health Professional	1	1	1	Paramedical Staff	1	1	2	Judge	2	2	4
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AGE LIMITS	<p>Age limit for MAG: 18 years (born in 2006 or before) on the year of the event</p> <p>Age limit for WAG: 16 years (born in 2008 or before) on the year of the event</p> <p><i>Note: For MAG: NFs must declare on the FIG Database whether their 18-year-old gymnasts will compete as junior or senior prior to their first competition for the year concerned</i></p>																																
REGISTRATION DEADLINES	<p>Provisional, Definitive and Nominative Registrations must be made exclusively on-line via the FIG website (http://www.fig-gymnastics.com). These on-line registrations will only be accepted from FIG Gymnastics Member Federations.</p> <p>Registrations and payments made after the gymnasts' drawing of lots will not be accepted and the Delegations members concerned will not be authorized to participate.</p> <table border="1"> <tr> <td>Provisional registration</td> <td>November 2, 2023 (4 months prior to the event) Midnight Swiss Time</td> </tr> <tr> <td>Definitive registration</td> <td>January 10, 2024 (2 months prior to the event) Midnight Swiss Time</td> </tr> <tr> <td>Nominative registration</td> <td>February 2, 2024 (4 weeks prior to the event) Midnight Swiss Time</td> </tr> <tr> <td>Nominative modifications</td> <td>February 26, 2024 Midnight Swiss Time</td> </tr> </table> <p>Late registrations are subject to fines as follows:</p> <table border="1"> <tr> <td>Fine for missing or late Provisional Registration (if any)</td> <td>CHF 500.-</td> </tr> <tr> <td>Fine for missing or late Definitive Registration</td> <td>CHF 750.-</td> </tr> <tr> <td>Fine for missing or late Nominative Registration</td> <td>CHF 500.-</td> </tr> </table> <p>Registrations made less than 2 weeks prior to the competition will not be accepted and the Delegations members concerned will not be authorised to participate.</p>	Provisional registration	November 2, 2023 (4 months prior to the event) Midnight Swiss Time	Definitive registration	January 10, 2024 (2 months prior to the event) Midnight Swiss Time	Nominative registration	February 2, 2024 (4 weeks prior to the event) Midnight Swiss Time	Nominative modifications	February 26, 2024 Midnight Swiss Time	Fine for missing or late Provisional Registration (if any)	CHF 500.-	Fine for missing or late Definitive Registration	CHF 750.-	Fine for missing or late Nominative Registration	CHF 500.-																		
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ENTRY FEES	<p>The cost for the entry fee is 50 EUR per gymnast.</p> <p>The invited participating federations must pay for all fees.</p> <p>At the time of the Nominative registration (by February 2, 2024) 100% of the entry fee must be paid to the OC. The entry fee is not refundable. Entries without payment of the entry fees will be considered as invalid and will be refused.</p>																																
ACCREDITATION	<p>Accreditation cards will be distributed at the Accreditation Centre situated at the Competition Venue upon arrival of the delegations.</p> <p>The following items will be checked there with the Heads of Delegations:</p> <ul style="list-style-type: none"> ▪ The passport of gymnasts and judges including all members of the delegations 																																

	<ul style="list-style-type: none"> ▪ Transport – Departure ▪ The medical insurance for the members of the delegations ▪ Fulfilment of all financial obligations ▪ WAG – 2 sets of Audio CD`s of the music and a form with the duration and the author of the music has to be filled in; official titles/interpreters have to be indicated ▪ National anthem and national flag <p>In order to accelerate the process of the accreditation, each participating federation is kindly requested to upload photos of each member of its delegation (gymnasts, head of delegation, team manager, judges, coaches, medical staff and etc.) onto the SmartScoring Digital Platform (https://gyndata.online/, access code will be sent to each participating Federation after the deadline of the Provisional Registration) and send their passport copies in good quality (all passport details should be legible) via email to administration@aqf.az. The deadline for photos upload (identity colour photo in JPG format, size – 45mm x 35 mm, resolution: 800x600plx) is February 2, 2024.</p> <p>Please clearly indicate the corresponding full name (with correct spelling) in the file title.</p> <p>Uploading of photos in due time will prevent the delegations from waiting at the accreditation centre.</p> <p>In addition, the LOC will distribute information regarding the safeguarding Officer operations plan upon accreditation.</p>	
<p>COMPETITION FORMAT</p>	<p>The Apparatus World Cup competitions consist of: Qualifications and Apparatus Finals</p> <p><u>Qualifications:</u></p> <ul style="list-style-type: none"> ▪ Participation is limited to 2 gymnasts per NF on each apparatus. ▪ FIG rules for Apparatus Final will be applied for vault. ▪ In case of a tie at any place (i.e. for gymnasts with the same final score), the tie-breaking rules as set up in the Technical Regulations, Section 2 shall be applied. <p><u>Finals:</u></p> <ul style="list-style-type: none"> ▪ The best eight gymnasts per apparatus from the qualifications qualify for the Finals ▪ Participation is limited to 2 gymnasts per NF on each apparatus. ▪ FIG rules for Apparatus Final will be applied for vault. 	
<p>DRAWING OF LOTS/REPLACEMENT POLICY</p>	<p>The gymnasts' drawing of lots for all FIG Apparatus World Cup events will take place on site, during the orientation meeting or during a separate function organized for that purpose with invitation to all participating NFs.</p> <p>At the time of the nominative registration, the apparatus on which the gymnast will compete must be mentioned. Modifications can be made until accreditation. Gymnast may be changed and apparatus can be added as long as 2 gymnasts/apparatus/NF is respected.</p>	
<p>PROVISIONAL SCHEDULE</p>	<p>March 5 (Tuesday)</p>	<p>Arrival of delegations</p>
	<p>March 6 (Wednesday)</p>	<p>Training, Podium Training, Orientation Meeting, Judges` Instruction, Scoring System Training for Judges</p>
	<p>March 7 (Thursday)</p>	<p>Qualifications – MAG: FX, PB, SR WAG: VT, UB (2 subdivisions)</p>
	<p>March 8 (Friday)</p>	<p>Qualifications – MAG: VT, PH, HB WAG: BB, FX</p>

		(2 subdivisions)
	March 9 (Saturday)	Apparatus Finals – MAG: FX, PB, SR WAG: VT, UB
	March 10 (Sunday)	Apparatus Finals – MAG: VT, PH, HB WAG: BB, FX
	March 11 (Monday)	Departure of delegations
EVENT MANAGER	Natalya Bulanova Tel : +99412 493 30 11 E-mail: td@aqf.az	
MEDIA	Communication policy is planned to be implemented via the Federation`s official website, Facebook page and twitter account. Press Officer – Aysel Sultanova Tel: +99455 709 95 57 E-mail: press@aqf.az	
SOCIAL MEDIA	https://www.facebook.com/azegymnastics https://www.youtube.com/c/AzerbaijanGymnasticsFederation https://twitter.com/azegymnastics https://www.instagram.com/azegymnastics/ https://www.tiktok.com/@azerbaijgymnastics https://t.me/azegymnastics	
MEDICAL SERVICES	The Organizing Committee will provide first aid medical services. Physiotherapists will be present during the competitions.	
COVID 19	The LOC should follow local guidelines in management of COVID 19. The LOC must facilitate COVID-19 testing for delegations when it is required to have a negative test for return to their country. Although the situation with COVID-19 is under control, there is still quarantine in the country. Closer to the event, the necessary information regarding the COVID-19 preventive measures will be communicated to the delegations if necessary.	
OFFICIAL HOSPITAL	Central Clinic Hospital 76 Parliament Avenue, Baku, Azerbaijan Tel: +99412 492 10 92	
ANTI-DOPING	<u>Doping controls</u> Doping controls will be organised by the International Testing Agency (ITA) on behalf of the FIG and according to the World Anti-Doping Code (WADC), the international standards enacted by the World Anti-doping Agency (WADA) and FIG Anti-Doping Rules.	
	<u>Host federation WADC compliance</u> The exploitation of any rights related to the hosting of an event is subject, at all times, to the compliance with the WADC and the international standards enacted by WADA. Regardless of whether the event has already been allocated or not, the FIG may terminate any collaboration with the host federation or the LOC, immediately and without paying any penalty and/or compensation or incurring liability of any kind, under the following circumstances: (i) if the National Anti-Doping Organisation (NADO) in charge in the concerned country is declared non-compliant by WADA (ii) if the relevant country has been ruled ineligible to host the event. In such cases, the FIG is entitled to reassign the event to any other host federation in another country where the WADC and the WADA international standards are fully respected.	
VISA	Please verify immediately with your travel agent or the Embassy or Consulate of Azerbaijan in your country if a visa is required for your travel to Azerbaijan. The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before February 2, 2024 to the LOC.	

	<p>The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.</p> <p>More information on visa can be obtained from the LOC`s following e-mail: administration@agf.az</p>
INSURANCE	<p>The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness (including COVID-19), repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and repatriation for all the members of their Delegation.</p> <p>Basic insurance (sickness, accident and repatriation) in your country of residence is compulsory in order to be able to benefit from coverage by FIG IMSSA subsidiary insurance. Please also refer to https://www.gymnastics.sport/site/pages/medical-insurance.php for additional information regarding the FIG IMSSA insurance for Athletes and Judges.</p> <p>If the note has not been sent in advance to the LOC (which is strongly recommended), the LOC will verify the insurance coverage upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy).</p> <p>The insurance must be valid at least starting from the arrival day of the delegation and must last for the delegations` entire stay</p> <p>Delegation members with insufficient insurance coverage must inform the LOC in advance. The LOC will subsequently offer insurance coverage at the Federations own charge as follows: 5 EUR per person/day.</p>
INTERNATIONAL TRANSPORTATION	<p>The invited participating federations must pay for the travel costs of their delegation members.</p> <p>The LOC will meet and see of the official members of the delegations at Heydar Aliyev International Airport (GYD), bus or railway station in Baku, provided that their accommodation was booked through the Organizing Committee.</p> <p>The Travel details must be submitted to the LOC via SmartScoring Digital Platform (https://gyndata.online/, access code will be sent to each participating Federation after the deadline of the Provisional Registration) by February 2, 2024.</p>
LOCAL TRANSPORTATION	<p>Event local transportation service from the official hotels to the venue and back will be provided to all delegations duly reserved their accommodation at one of the official hotels through the LOC and submitted their Travel Schedule for Arrival and Departure to the LOC by February 2, 2024 via SmartScoring Digital platform (the log-in details to access the LOC online system will be sent after the provisional entry deadline).</p>

ACCOMMODATION



Baku Marriott Hotel Boulevard 5*

Address: Khagani Rustamov street 4C, Katai District, Baku AZ1010

Tel: +99412 310 00 10

Website: www.boulevardhotelbaku.com

The costs **per person/night** at Baku Marriott Hotel Boulevard are as follows:

145 EUR – (single room, including breakfast)

95 EUR – (twin room, including breakfast)

Distances

Airport – 25 km (28 min. drive)

Training/competition venue – 9 km (13 min. drive)



Courtyard Baku by Marriott 4*

Address: 300-303 quarter, intersection of M. Fuzuli and A. Topchubashov streets, Nasimi district, Baku, AZ1009

Tel: +99412 310 40 40

Website: <https://www.marriott.com/hotels/travel/gycdy-courtyard-baku/>

The costs **per person/night** at Courtyard Baku by Marriott Hotel are as follows:

125 EUR – (single room, including breakfast)

85 EUR – (twin room, including breakfast)

Distances

Airport – 26,6 km (32 min. drive)

Training/competition venue – 10,5 km (17 min. drive)



Sport Plaza Hotel & Apartments 3* (low cost)

115 Heydar Aliyev Avenue, Building 187 C, Baku AZ1029

Tel: +99412 565 05 55

Website: www.sportplaza.org

This sport hotel located within the area of the Athletes` Village used during the Baku 2015 First European Games, offers rooms like at the standard Olympic Village with single and twin occupancy with separate and shared bathroom. It is just opposite the MGA.

The costs **per room** at Sport Plaza hotel are as follows:

60 EUR – (single room, including breakfast)

70 EUR – (twin room with shared bathroom, including breakfast)

85 EUR – (twin room with separate bathroom, including breakfast)

Distances

Airport – 17,5 km (18 min. drive)

Training/competition venue – 4,7 km (6 min. drive)

The prices charged for the hotel rooms will not exceed the usual hotel rates.

While the Accommodation Form must be submitted to the LOC via SmartScoring Digital Platform (<https://gymdata.online/>) by **January 10, 2024** at the very latest, the Hotel rooms will be allocated on a “first come, first served” basis. Appropriate access code will be sent to each participating Federation after the deadline of the Provisional Registration.

The invited participating federations must pay for the accommodation expenses of their delegation members (see exception herein below).

***Note: the above-mentioned hotel prices are valid before the accommodation deadline which is January 10, 2024. The hotel prices will increase automatically by 5 EUR per person per night at all the official hotels after the accommodation deadline.**

100% of the total accommodation payment shall be transferred to the LOC bank account (see bank account section) by **February 2, 2024**.

The Organising Member Federation must pay for:

Accommodation expenses, including full board, for the gymnasts ranked 1-3, per apparatus, as follows:

	<ul style="list-style-type: none"> For the 2023 and 2024 World Cup competitions the three best ranked Finalists per Apparatus from the last World Championships preceding the competition (including tied gymnasts if any). <p>The Organising member Federation shall determine among the official hotels at its discretion, but may not chose the “low cost” category hotel.</p>
MEALS	<p>Baku Marriott Hotel Boulevard Lunch - 35 EUR (each) Dinner - 40 EUR (each)</p> <p>Courtyard Baku by Marriott Lunch - 30 EUR (each) Dinner - 35 EUR (each)</p> <p>Sport Plaza & Apartments Lunch - 17 EUR (each) Dinner - 17 EUR (each)</p> <p>MGA (competition venue) Lunch – 20 EUR (each)</p> <p>The invited participating federations must pay for the meals expenses of their delegation members (see exception in the accommodation section). The Meal Request must be submitted to the LOC via SmartScoring Digital Platform (https://gymdata.online/) by February 2, 2024 at the very latest. 100% of the costs for the meals must be paid to the LOC by February 2, 2024.</p>
FINAL BANQUET	The Organization of Farewell Banquet is planned to be held on March 10 . All accredited participants will be invited to the Banquet.
FIG TECHNICAL DELEGATE AND EC MEMBER	The FIG Technical Delegate and EC member (if applicable) will be designated by the FIG. The FIG Technical Delegates will serve as Presidents of the Superior Jury.
JUDGES AND PANELS	<p>Each Judge’s panel will be composed as follows:</p> <p>Two Judges’ Panels for WAG and two or three for MAG, depending on the number of participants must be composed. Each Judges’ Panel must be composed as follows:</p> <ul style="list-style-type: none"> – 2 D judges (min. cat. 2) – 7 E judges (min. cat. 3) – 1 Supervisor (min cat. 2) <p>Not more than one judge per Federation per panel will be permitted (except for Time and Line Judges (min. cat. 4).</p> <p>The Judges’ Panels are determined by a draw from the judges present at the event. The draw must be directed by the MAG and WAG Technical Delegates. The participating member federations must send minimum one qualified judge for MAG if they participate with male gymnasts and minimum one qualified judge for WAG if they participate with female gymnasts</p> <p>The Organizing Member Federation will apply a fine of CHF 2’000 per missing judge (to be paid to the LOC) should a federation fail to bring the required number of judges. This fine must be paid to the LOC by February 2, 2024.</p> <p>The Organizing Member Federation is responsible that there are enough FIG brevetted judges present with the appropriate valid category of brevet for their function. Should there not be sufficient judges as per the on-line nominative registration the Organizing Member Federation must propose to the FIG for prior approval of the FIG Technical Delegate the name of neutral additional judges to complete the panels (plus 2 reserves, 1 for MAG and 1 for WAG)..</p>

These judges, once approved, have to be invited at the cost of the Organizing Member Federation. Such invitation must be made through the respective Member Federation. Should the Organizing Member Federation fail to propose names for additional judges, the FIG Office in consultation with the FIG Technical Delegate concerned will invite these judges at the cost of the Organizing Member Federation. For additional judge's requirements see the Specific Judges' Rules.

VIDEO CONTROL SYSTEM
Should IRCOS not be available, the Organizing Member Federation will provide another video control system which allows to treat inquiries and records all exercises of the competition in a quality which allows to judge the exercises.

PRIZE MONEY
The organising member federation must pay the minimum Prize Money of CHF 32'500.- for FIG Apparatus World Cup events as follows, per apparatus:

The Prize Money, free of any deductible taxes, will be distributed in **CHF** as follows:

Ranking	Amount CHF
1	1000
2	750
3	500
4	300
5	250
6	200
7	150
8	100

If after application of the tie-breaking rules as set up in the Technical Regulations, Section 2, there is still a tie, the prize money of the tied ranks will be added and divided by the number of ties.

ASSIGNMENT OF POINTS FOR THE APPARATUS WORLD CUP SERIES
At the end of each competition, Apparatus World Cup points are assigned on each apparatus to the competitors by name as follow:

Rank	Apparatus World Cup Points
1	30
2	25
3	20
4	18
5	16
6	14
7	12
8	10
9	8
10	7
11	6
12	5
13	4
14	3
15	2
16	1

If after application of the tie breaking rules outlined in the Technical Regulations, Section 2, there is still a tie, the points of the equal ranks will be added and divided by the number of ties.
Based on the Apparatus World Cup points assigned, separate men's and women's Apparatus World Cup Ranking Lists are established on each apparatus as follow:

Apparatus World Cup Ranking Lists	
MAG	WAG

	<table border="1"> <tr> <td>Floor Exercise</td> <td>Vault</td> </tr> <tr> <td>Pommel Horse</td> <td>Uneven Bars</td> </tr> <tr> <td>Still Rings</td> <td>Balance Beam</td> </tr> <tr> <td>Vault</td> <td>Floor Exercise</td> </tr> <tr> <td>Parallel Bars</td> <td></td> </tr> <tr> <td>Horizontal Bar</td> <td></td> </tr> </table> <p>These Ranking Lists are established after the first Apparatus World Cup event of the year and end with the last Apparatus World Cup event of the year.</p>	Floor Exercise	Vault	Pommel Horse	Uneven Bars	Still Rings	Balance Beam	Vault	Floor Exercise	Parallel Bars		Horizontal Bar	
Floor Exercise	Vault												
Pommel Horse	Uneven Bars												
Still Rings	Balance Beam												
Vault	Floor Exercise												
Parallel Bars													
Horizontal Bar													
WINNER OF THE ANNUAL APPARATUS WORLD CUP SERIES	<p>The winner of the annual Apparatus World Cup Series is the gymnast with the highest number of Apparatus World Cup points on the respective apparatus after the last event of the year, taking into consideration the best results (maximum 3), regardless of the number of competitions the athletes participated in.</p> <p>In case of a tie in ranks in the Apparatus World Cup Ranking List concerned, the tie will be broken by respecting the following criteria:</p> <ol style="list-style-type: none"> The ranks of the max. three (3) counting exercises will be added and the gymnast with the lowest total prevails. Note: in case of a tie in the ranks to determine the three counting exercises, the exercises with the highest final scores will prevail. If the tie remains, the final scores of the max. three (3) counting exercises will be averaged and the gymnast with the highest average prevails. If the tie remains, the total E-scores of the max. three (3) counting exercises (max. six (6) scores for Vault) will be averaged and the gymnast with the highest average prevails. If the tie remains, the total D-scores of the max. three (3) counting exercises (max. six (6) scores for Vault) will be averaged and the gymnast with the highest average prevails. <p>Winners of the annual Apparatus World Cups Series will receive an additional prize money paid by the FIG as per Art. 10.2. A special award ceremony must be held at the last Apparatus World Cup Competition of the year in which the winning gymnasts of the Apparatus World Cup Series shall receive a Cup.</p>												
BANK ACCOUNT INFORMATION	<p>Beneficiary: Azerbaijan Gymnastics Federation Beneficiary's account: AZ75PAHA38190EURHC0190012035 Bank: "PASHA Bank", Baku, Azerbaijan SWIFT PAHAAZ22 Correspondent: Raiffeisen Bank International AG Account with Institution: Am Stadtpark 9, 1030 Vienna Correspondent account: 1-55.081.095 SWIFT BIC: RZBAATWW</p> <p>Each participating member Federation is kindly requested to integrate the payment's purpose as follows: FIG Artistic Gymnastics Apparatus World Cup AGF Trophy 2024</p> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p>												
MARKETING	FIG advertising and publicity norms must be respected												
TELEVISION	<p>Television coverage will be provided. Host Broadcaster – AzTV Idman (Sports Channel of Azerbaijan Television and Radio Broadcasting Closed Joint-Stock Company) Contact person – Murad Jafarov International Sports & Events Coordinator E-mail: sport.sat@aztv.az Mob.: +994 77 277 54 06</p>												
SAFEGUARDING	From the official date of arrival until the official day of departure of the event, participants (gymnasts, coaches, judges and any other delegation members)												

	<p>have the opportunity to contact by phone or e-mail the LOC Safeguarding Officer in case of harassment or abuse of any type or if they are worried or do not feel comfortable.</p> <p>The information regarding the LOC Safeguarding Officer will be communicated upon arrival of the delegations.</p> <p>In addition, posters of the “10 Golden Rules of Gymnastics” – the FIG campaign to raise awareness about youth protection in Gymnastics - will be displayed in several locations, including training and warm-up halls and public zones.</p>																										
DEADLINES SUMMARY	<table border="1"> <tr> <td>Provisional Registration (on-line)</td> <td>November 2, 2023</td> </tr> <tr> <td>Definitive Registration (on-line)</td> <td>January 10, 2024</td> </tr> <tr> <td>Nominative Registration (on-line)</td> <td>February 2, 2024</td> </tr> <tr> <td>Nominative Modifications (on line)</td> <td>February 26, 2024</td> </tr> <tr> <td>Visa Request (on-line / LOC)</td> <td>February 2, 2024</td> </tr> <tr> <td>Travel Schedule Submission (on-line, LOC)</td> <td>February 2, 2024</td> </tr> <tr> <td>Accommodation Request (on-line, LOC)</td> <td>January 10, 2024</td> </tr> <tr> <td>Meals` Request</td> <td>February 2, 2024</td> </tr> <tr> <td>Photos` upload</td> <td>February 2, 2024</td> </tr> <tr> <td>Payment of 100% Entry Fee</td> <td>February 2, 2024</td> </tr> <tr> <td>Payment of 100% Accommodation Costs</td> <td>February 2, 2024</td> </tr> <tr> <td>Payment of 100% Meal costs</td> <td>February 2, 2024</td> </tr> <tr> <td>Payment of the fine for missing judge</td> <td>February 2, 2024</td> </tr> </table>	Provisional Registration (on-line)	November 2, 2023	Definitive Registration (on-line)	January 10, 2024	Nominative Registration (on-line)	February 2, 2024	Nominative Modifications (on line)	February 26, 2024	Visa Request (on-line / LOC)	February 2, 2024	Travel Schedule Submission (on-line, LOC)	February 2, 2024	Accommodation Request (on-line, LOC)	January 10, 2024	Meals` Request	February 2, 2024	Photos` upload	February 2, 2024	Payment of 100% Entry Fee	February 2, 2024	Payment of 100% Accommodation Costs	February 2, 2024	Payment of 100% Meal costs	February 2, 2024	Payment of the fine for missing judge	February 2, 2024
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Sincerely Yours,

Baku, 23.06.2023

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Place and date:



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Nurlana Mammadzada
AGF Secretary General