



**“Winter Fairytale” International Tournament
in Rhythmic Gymnastics
Baku, Azerbaijan
December 14 & 15, 2024**



DIRECTIVES

Revised: 31.08.2024

Dear Friends,

Gymnastics Federation of **Azerbaijan** has the pleasure to invite your Federation/Club to participate in the aforementioned International Event.

LOCAL ORGANIZING COMMITTEE	Azerbaijan Gymnastics Federation Contact Person: Shafiga Yolchuyeva MGA - Milli Gimnastika Arenası (National Gymnastics Arena) 178 Heydar Aliyev Avenue AZ1029, Baku, Azerbaijan Tel.: +994 12 493 30 11 E-mail: administration@agf.az Website: www.agf.az
LOCATION	Baku, Azerbaijan
DATE	December 14 & 15, 2024
VENUE	<p>MGA – Milli Gimnastika Arenası (National Gymnastics Arena) 178 Heydar Aliyev Avenue AZ1029 Baku, Azerbaijan Tel.: +99412 566 96 99 E-mail: info@mga.az Website: www.mga.az</p> <p>The MGA was officially opened in April 2014. The gymnastics specialized Arena has already hosted many different international sport events.</p> <p>The Arena has the ability to stretch from 5,000 to 9,600 seats, depending on the size and the nature of the event it hosts. This sports facility has become a favorite training camp venue of many gymnasts all over the world.</p> <p>Training and Warm-up facilities will be located within the MGA during the competition concerned.</p>



INVITED CLUBS / COUNTRIES	Our Federation is pleased to invite the representatives of the federations/clubs wishing to join to the tournament.										
FLOOR APPARATUS SUPPLIER	Spieth, FIG ID 547, colour Beige										
PROVISIONAL SCHEDULE	<table border="0"> <tr> <td>Thursday - 12 December:</td> <td>Arrival of Delegations</td> </tr> <tr> <td>Friday - 13 December:</td> <td>Training and Podium training Orientation meeting Judges' instruction / Scoring system Instruction for Judges</td> </tr> <tr> <td>Saturday - 14 December:</td> <td>Qualifications Individual</td> </tr> <tr> <td>Sunday - 15 December:</td> <td>Qualifications Individual</td> </tr> <tr> <td>Monday - 16 December:</td> <td>Departure of Delegations</td> </tr> </table> <p>Detailed schedule of the competitions will be provided upon arrival.</p>	Thursday - 12 December:	Arrival of Delegations	Friday - 13 December:	Training and Podium training Orientation meeting Judges' instruction / Scoring system Instruction for Judges	Saturday - 14 December:	Qualifications Individual	Sunday - 15 December:	Qualifications Individual	Monday - 16 December:	Departure of Delegations
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COMPETITION FORMAT	<p>The competition will be held according to the CoP of the new Olympic cycle 2025-2028.</p> <p>Individual exercises</p> <p>2009-2010 born – as per FIG Rules (new code of points) 3 apparatus by choice</p> <p>2011 born – as per FIG Rules (new code of points) 2 apparatus by choice</p> <p>2012 born – as per FIG Rules (new code of points) 2 apparatus by choice</p> <p>2013 born – as per FIG Rules (new code of points) 2 apparatus by choice</p> <p>2014 born – as per FIG Rules (new code of points)</p>										

	<p>2 apparatus by choice</p> <p>2015 born – as per FIG Rules (new code of points) 2 apparatus by choice</p> <p>2016 born – as per FIG Rules (new code of points) 1 apparatus by choice</p> <p>2017 born – as per FIG Rules (new code of points) 1 apparatus by choice</p> <p>2018 born – as per FIG Rules (new code of points) without apparatus</p> <p>Award Ceremony Individual exercises</p> <p>2009-2010 born – All-Around, Separate Apparatus 2011 born – All-Around, Separate Apparatus 2012 born – All-Around, Separate Apparatus 2013 born – All-Around, Separate Apparatus 2014 born – All-Around, Separate Apparatus 2015 born – All-Around, Separate Apparatus 2016 born – Separate Apparatus 2017 born – Separate Apparatus 2018 born – Separate Apparatus</p> <p>The winners will be defined as per results of the Qualifications. Only 1 athlete per club will be awarded in apparatus finals. All participating gymnasts will receive participation diplomas, and presents will be distributed at the accreditation center.</p>								
SIZE OF DELEGATION	<p>The maximum size of invited delegation is as follows: Priority will be given to FIG Brevetted judges.</p> <table border="1"> <thead> <tr> <th></th> <th>Individual</th> </tr> </thead> <tbody> <tr> <td>Coach</td> <td>No limit</td> </tr> <tr> <td>Gymnasts</td> <td>No limit</td> </tr> <tr> <td>Judges</td> <td>Max. 2 (per country)</td> </tr> </tbody> </table>		Individual	Coach	No limit	Gymnasts	No limit	Judges	Max. 2 (per country)
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Coach	No limit								
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AGE LIMITS	2009-2018 born								
JUDGES AND JUDGES' PANELS	<p>Judges having at least National judging category in the current 2022-2024 Olympic Cycle can judge at the competition. Each club must provide at least one judge. The fine for participation without a judge is 1500 EUR.</p>								
REGISTRATION DEADLINES	<table border="1"> <tr> <td>Definitive registration</td> <td>October 11, 2024</td> </tr> <tr> <td>Nominative registration</td> <td>November 11, 2024</td> </tr> </table> <p>Definitive and Nominative entry forms shall be sent to the LOC's following e-mail address: performance@agf.az.</p>	Definitive registration	October 11, 2024	Nominative registration	November 11, 2024				
Definitive registration	October 11, 2024								
Nominative registration	November 11, 2024								
DRAWING OF LOTS	The gymnasts' drawing of lots will take place after the closing date of the nominative registration and the participating countries will be informed of the starting order								

	accordingly.
LICENSE	Gymnasts of the host country (starting from 7-year-old) should have valid AGF license.
ENTRY FEES	Individual gymnast: 50 EUR (each)
ACCREDITATION	<p>Accreditation cards will be distributed at the Accreditation Centre situated at the Competition Venue upon arrival of the delegations. The following items will be checked there with the Heads of delegations:</p> <ul style="list-style-type: none"> • The passport of gymnasts and all members of the delegations • Fulfilment of all financial obligations • Transport – Departure • The medical insurance for the members of the delegations • 2 sets of Audio CD's/ USB of the music • National anthem and national flag <p>In order to accelerate the process of the accreditation, each participating Federation/Club is kindly requested to upload photos and passport copy of each member of its delegation (gymnasts, head of delegation, team manager, judges, coaches, medical staff and etc.) onto the SmartScoring Digital Platform (https://qymdata.online/).</p> <p>The deadline for the photos upload (identity colour photo in JPG format, size – 45mm x 35mm, resolution: 800x600px) is 11 November 2024. Please clearly indicate the corresponding full name (with correct spelling) in the file title.</p> <p>Uploading of photos in due time will prevent the delegations from waiting at the accreditation centre.</p> <p>In addition, the LOC will distribute information regarding gymnasts' safeguarding plan.</p>
EVENT MANAGER	<p>Natalya Bulanova Tel: +994 12 493 3011 E-mail: td@agf.az</p>
MEDICAL SERVICES	The Organizing Committee will provide first aid medical services. Physiotherapists will be present during the competitions.
VISA	<p>Please verify immediately with your travel agent or Embassy or Consulate of Azerbaijan in your country if a visa is required for your travel to Azerbaijan.</p> <p>The LOC will be happy to assist each Delegation member with an official letter of invitation, provided that the request is made to the LOC online via SmartScoring Digital Platform system by 11 November 2024. The log-in details to access the LOC online system will be sent after the provisional entry deadline.</p> <p>More information on visa can be obtained from the LOC's following e-mail: administration@agf.az</p>
INSURANCE	<p>The Host Federation and LOC will not be held responsible for any liabilities in case of accidents, illness (including COVID-19), repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations/Clubs are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and repatriation for all the members of their Delegation.</p> <p>Basic insurance (sickness, accident and repatriation) in your country of residence is compulsory in order to be able to benefit from coverage by FIG IMSSA subsidiary insurance. Please also refer to https://www.gymnastics.sport/site/pages/medical-</p>

	<p>insurance.php for additional information regarding the FIG IMSSA insurance for Athletes and Judges. The LOC will verify the insurance coverage upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy).</p> <p>The insurance must be valid at least starting from the arrival day of the delegation and must last for the delegations' entire stay.</p> <p>Delegation members with insufficient insurance coverage must inform the LOC in advance. The LOC will subsequently offer insurance coverage at the Federations/Clubs own charge as follows: 5 Euro per person/day.</p>
INTERNATIONAL TRANSPORTATION	<p>The invited participating federations/clubs must pay for the travel costs of their delegation members.</p> <p>The LOC will meet and see of the official members of the delegations at Heydar Aliyev International Airport (GYD), bus or railway station in Baku, provided that their accommodation was booked through the Organizing Committee.</p> <p>The Travel Details must be submitted to the LOC via SmartScoring Digital Platform (https://gymdata.online/), access code will be sent to each participating Federation/Club after the deadline of the Provisional Registration) by 11 November 2024.</p>
LOCAL TRANSPORTATION	<p>The LOC will organize shuttle buses from Official Hotels to the Competition Venue (training venue is within the competition venue) and back.</p>
ACCOMMODATION	<p>Courtyard Baku by Marriott 4* Address: 300-303 quarter, intersection of M. Fuzuli and A. Topchubashov streets, Nasimi district, Baku, AZ1009 Tel.: +994 12 310 40 40 Website: https://www.marriott.com/hotels/travel/gydcy-courtyard-baku/</p> <p>The costs per room at Courtyard Baku by Marriott Hotel are as follows: EUR 125 - (single room, including breakfast) EUR 170 - (twin room, including breakfast)</p> <p><u>Distances</u> Airport – 26,6 km (32 min. drive) Training/competition venue – 10,5 km (17 min. drive)</p> <p>Sport Plaza Hotel & Apartments 3* (low cost) 115 Heydar Aliyev Avenue, Building 187 C, Baku AZ1029 Tel: +99412 565 05 55 Website: www.sportplaza.org</p> <p>This sport hotel located within the area of the Athletes` Village used during the Baku 2015 First European Games, offers rooms like at the standard Olympic Village with single and twin occupancy with separate and shared bathroom. It is just opposite the MGA.</p> <p>The costs per room at Sport Plaza hotel are as follows: 60 EUR – (single room, including breakfast) 70 EUR – (twin room with shared bathroom, including breakfast) 85 EUR – (twin room with separate bathroom, including breakfast)</p> <p><u>Distances</u> Airport – 17,5 km (18 min. drive)</p>

	<p>Training/competition venue – 4,7 km (6 min. drive)</p> <p>The prices charged for the hotel rooms cannot exceed the usual hotel rates.</p> <p>While the Accommodation Form must be returned to the LOC via SmartScoring Digital Platform (https://gymdata.online/) by 28 October 2024 at the very latest, the Hotel rooms will be allocated on a “first come, first served” basis. Appropriate access code will be sent to each participating Federation/Club after the deadline of the Provisional Registration.</p> <p>*Note: the above-mentioned hotel prices are valid before the accommodation deadline which is 28 October 2024. The hotel prices will increase automatically by €5 per person per night at all the official hotels after the accommodation deadline.</p> <p>100% of the total accommodation payment shall be transferred to the LOC bank account (see bank account section) by 11 November 2024.</p> <p>Those Federations/Clubs which do not wish to use the offered accommodation packages and to reserve rooms through the LOC, will not be provided with transport.</p>
MEALS	<p>The LOC proposes the following options for having meals at the below-mentioned hotels/competition venue and costs which can be ordered by delegations if they wish:</p> <p>Courtyard Baku by Marriott Lunch - 30 EUR (each) Dinner - 35 EUR (each)</p> <p>Sport Plaza & Apartments Lunch - 17 EUR (each) Dinner - 17 EUR (each)</p> <p>MGA (competition venue) Lunch - 20 EUR (each)</p> <p>The Meal Request must be submitted to the LOC via SmartScoring Digital Platform (https://gymdata.online/) by 11 November 2024 at the very latest.</p> <p>100% of the costs for the meals must be paid to the LOC by 11 November 2024.</p>
CANCELLATION POLICY	<p>Accommodation Rooms cancelled between 28 October 2024 and 11 November 2024 will be subject to a cancellation fee of 20% of the total accommodation payment.</p> <p>Rooms cancelled after 11 November 2024 until arrival of the delegations on site or “no shows” will be subject to a cancellation fee of 100% of the total accommodation cost.</p> <p>Meals Meals cancelled after 30 November 2024 will be subject to a cancellation fee of 100% of the total meal cost.</p>
BANK ACCOUNT INFORMATION	<p>Beneficiary: Azerbaijan Gymnastics Federation Beneficiary’s account: AZ75PAHA38190EURHC0190012035 Bank: “PASHA Bank”, Baku, Azerbaijan SWIFT PAHAAZ22 Correspondent: Raiffeisen Bank International AG</p>

	<p>Account with Institution: Am Stadtpark 9, 1030 Vienna Correspondent account: 1-55.081.095 SWIFT BIC: RZBAATWW</p> <p>Each participating member Federation/Club is kindly requested to integrate the payment's purpose as follows: Winter Fairytale International Tournament in Rhythmic Gymnastics 2024. The participating federation/ club is responsible for covering all bank fees in connection with the bank transfers.</p>																						
FINANCIAL OBLIGATIONS	<p>Participating federations/Clubs which have not fulfilled their financial obligations towards the LOC by the given deadline in the Invitation/Directives may still have the possibility to participate, but the LOC will not guarantee the hotel booking, meals and local transportation.</p> <p>Federations/ Clubs which have not fulfilled their financial obligations towards the Organizing Member federations upon arrival will not be accredited.</p>																						
MARKETING	FIG advertising and publicity norms must be respected.																						
MEDIA	<p>Communication policy is planned to be implemented via the Federation's official website, Facebook page and twitter account. Press Officer: Emil Akhmedov Tel: +99450 457 70 77 E-mail: press@agf.az</p>																						
SOCIAL MEDIA	<p>https://www.facebook.com/azegymnastics https://www.youtube.com/c/AzerbaijanGymnasticsFederation/featured https://twitter.com/azegymnastics https://www.instagram.com/azegymnastics/ https://www.tiktok.com/@azerbaijanymnastics?lang=ru-RU https://t.me/azegymnastics</p>																						
SCORING, RESULT SERVICE AND VIDEO CONTROL	SMART SCORING Company will provide a scoring and result service, including video control system, which allows the recording, storage and provision of compilation of the recorded images.																						
RULES AND REGULATIONS	<p>AGF Statutes AGF License Rules AGF Discipline Rules AGF Ethics Rules AGF Technical Regulations AGF Media Rules AGF Safeguarding Rules</p>																						
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Sincerely Yours,



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Place and date: Baku / 29 August 2024

Nurlana Mammadzada
Secretary General



**“Winter Fairytale” International
Tournament
in Rhythmic Gymnastics
Baku, Azerbaijan
December 14 & 15, 2024**



Form to be sent to:

Organizing Committee / Host Federation
Azerbaijan Gymnastics Federation National Gymnastics Arena 178 Heydar Aliyev Ave., Elmira Lalayeva: performance@agf.az

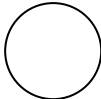
Deadline: October 11, 2024

DEFINITIVE REGISTRATION

This form should be filled in electronically (to be typed).

Federation		Contact person:	
		Phone:	
		E-mail:	

Age category	Total number of the gymnasts
Individual exercises	
Born in 2009-2010	
Born in 2011	
Born in 2012	
Born in 2013	
Born in 2014	
Born in 2015	
Born in 2016	
Born in 2017	
Born in 2018	

Place and date	Seal of the NF/Club	NF/ Club authorised signature
		Signature of the President or Secretary General of the participating FIG affiliated NF/ Club



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Azerbaijan Gymnastics Federation National Gymnastics Arena 178 Heydar Aliyev Ave., Elmira Lalayeva: performance@agf.az Deadline: November 11, 2024

NOMINATIVE REGISTRATION

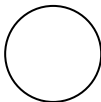
This form should be filled in electronically (to be typed).

Federation		Contact person:	
		Phone:	
		E-mail:	

Individual exercises

Surname, name (gymnasts)	Date of birth	Category	Apparatus

Officials	
Surname, name	Function

Place and date	Seal of the NF/ Club	NF/Club authorised signature
		Signature of the President or Secretary General of the participating FIG affiliated NF/ Club